

STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

ROY COOPER GOVERNOR J. ERIC BOYETTE Secretary

September 9, 2021

WBS No.:10.108411, EtcCONTRACT NO.:10-01-163COUNTY:StanlyDESCRIPTION:"As needed" Contract for Cut and Shove Crews

Custom Tree Care Inc. 6021 SW 29th St. PMB #130 Topeka, KS 66614

Dear Sir/Madam:

Custom Tree Care Inc has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised combined MBE/WBE goal of 0%.

NCDOT shall proceed with award of the above project to Custom Tree Care Inc in the amount of \$29,800.00. Before final recommendation can be submitted for approval, we must receive the following items from you:

• A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT <u>Standard Specifications</u>. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above items to the following address:

Ms. Tanya Almond 716 West Main Street Albemarle, NC 28001

No further action will be taken until we receive the correspondence listed above. Work will be assigned by Ranette Davis, County Maintenance Engineer in Stanly County. She can be reached at (704) 244-8300 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the <u>Standard Specifications</u>.

Telephone: (704) 983-4400 Fax: (704) 982-3146 Customer Service: 1-877-368-4968

Website: www.ncdot.gov

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

-DocuSigned by: Burleso terpy

Terry Burleson Division Contract Engineer

cc: Brett Canipe, PE, Division Engineer Jeff Littlefield, PE, Deputy Division Engineer Lee Ainsworth, PE, Division Maintenance Engineer Marc Morgan, PE, District Engineer Ranette Davis, County Maintenance Engineer